

PETITION NUMBER _____

PARCEL NUMBER _____

TOWNSHIP OF WATERSMEET

Tax Year: 2025

Application for Property Tax Exemption

Pursuant to Section 211.7u
Michigan Compiled Laws

This application must be filled out carefully and completely. A copy of previous year Federal Income Tax Returns, with the Michigan Property Homestead Form, **must** be submitted with this application for each person residing in the homestead. If Federal Income Taxes have not been filed, form 4988 must be submitted along with a copy of current Driver's License and Warranty Deed.

All information supplied will be kept confidential. All applications **MUST** be complete and contain accurate information or they will not be considered. Applications submitted without completed forms or income tax returns will **NOT** be processed.

CONFIDENTIAL – RESTRICTED INFORMATION ACCESS

For use with Michigan Department of Treasury
[Application for MCL 211.7u Poverty Exemption \(Form 5737\)](#)
and
[Poverty Exemption Affidavit \(Form 4988\)](#)

TOWNSHIP OF WATERSMEET PROPERTY TAX POVERTY EXEMPTION GUIDELINES
(Pursuant to Public Act 253 of 2020)
Adopted by the Watersmeet Township Board of Trustees on February 19, 2025
Filing Requirements

POLICY

The Township of Watersmeet will grant partial exemptions due to poverty according to Section 211.7u of the Michigan Compiled Laws. *Property Tax Poverty exemptions must be applied for each year.*

The Assessor and the Board of Review will apply the guidelines as adopted by the Township uniformly to all applicants without prejudice and shall not deviate from the adopted guidelines.

GUIDELINES

In order to file and qualify for the property tax poverty exemption, the claimant must do all of the following and meet each of the following requirements annually:

1. Own and occupy the homestead property for which the exemption is requested.
2. File a claim with the board of review after January 1st but before the day prior to the last day of the board of review on a form provided by the local assessing unit. (Note: The filing of this claim constitutes an appearance before the March board of review for the purpose of preserving the right to appeal to the Michigan Tax Tribunal.)
3. Provide federal and state income tax returns for all persons residing in the homestead. These income tax returns may be those filed in the current year or in the immediate preceding year.
4. Produce a valid driver's license or other form of identification if requested by the supervisor or board of review.
5. Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is being requested if required by the supervisor or board of review.
6. Meet the federal poverty income standards as defined and determined annually by the United States Office of Management and Budget which will be discussed later in this bulletin under the heading "Federal Poverty Income Standards".
7. Report divestment of assets on the required application form.
8. Meet the asset levels set by the Watersmeet Township Board of Trustees.
9. Meet any other tests that may be set by the Watersmeet Township Board of Trustees.

INCOME STANDARDS

The following are current poverty threshold Income Standards provided by the United States Office of Management and Budget and issued to Michigan assessors by the Michigan State Tax Commission in Bulletin No. 5 of 1995. Pursuant to MCL 211.7u(2)(e) the Watersmeet Township Board of Trustees, approved a 20% increase in Federal Guidelines for income levels plus a one-step increase in the Family or Household size.

Example: Federal income level for 2-person household is \$20,040. Multiply by 1.2 = \$24,528. Set as income threshold for a 1-person household.

In order to meet the requirement of the Income Standards the claimant's annual gross household income cannot exceed the amounts stated below.

Size of Family or Household	2025 Federal Poverty Threshold	2025 Watersmeet Township Poverty Threshold
1	\$15,060	\$24,528
2	\$20,440	\$30,984
3	\$25,280	\$37,440
4	\$31,200	\$42,168
5	\$36,580	\$43,896
6	\$41,960	\$56,808
For each additional person add:	\$5,380	\$6,456

Ordinary income includes:

1. Money wages and salaries before any deductions.
2. Net receipts from non-farm self-employment. These are receipts from a person's own business, professional enterprise, or partnership, after deductions for business expenses.
3. Net receipts from farm self-employment. These are receipts from a farm which one operates as an owner, renter, or share-cropper, after deductions for farm operating expenses.
4. Regular payments from Social Security, Railroad Retirement, unemployment compensation, strike benefits from union funds, workers compensation, veteran's payments, and public assistance.
5. Alimony, child support, and military family allotments or other regular support from an absent family member for someone not living in the household.
6. Private pensions, government employee pensions (including military retirement pay), and regular insurance or annuity payments.
7. College or university scholarships, grants, fellowships, and assistant ships.
8. Dividends, interest, net rental income, net royalties, periodic receipts from estates or trusts, and net gambling or lottery winnings.

Ordinary income does not include the following, except as provided in number 6 above:

1. Money received from the sale of property, such as stocks, bonds, a house, or a car, unless the claimant is in the business of selling such property.
2. Withdrawals of bank deposits and borrowed money.
3. Income tax refunds and one-time insurance payments.
4. Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.
5. Federal non-cash benefit programs such as Medicare, Medicaid, food stamps and school lunches.
6. Gifts and lump-sum inheritances are not considered as ordinary income; however, dividends, interest, rental proceeds, royalties, inheritances, and other similar receipts received on a period basis, which may be in the form of a gift or other form, including receipts resulting from divestment of assets, and which may have the appearance of income, shall be considered as unearned income and shall be included in the determination of income eligibility.

Asset Eligibility Limitations

ASSET STANDARDS

In order to meet the requirements for assets the total current fair value of the claimant's household assets cannot exceed \$15,000.

Definition of Assets (Non-Inclusive)

Assets include, but are not limited to the cash value of savings accounts and shares, certificates of deposit, investments such as stocks, bonds, mutual funds, deferred compensation accounts, equity in real estate other than the homestead for which the exemption is claimed, motor vehicles other than one primary transportation vehicle, jewelry, coins and other collectibles, precious metals, and other similar possessions which are not essential to the subsistence or health and well-being of the claimant. Gifts, lump-sum inheritances, dividends, interest, rental proceeds, royalties, and other receipts received in the form of a gift, or as a result of asset divestment, shall be considered an asset if received on a one-time lump-sum basis and shall be included in the determination of asset eligibility.

Divestment of Assets

Divestment means a transfer of a resource. Transfer of a resource means giving up all or partial ownership in (or rights to) a resource. Examples include, but are not limited to, selling an asset, giving an asset away, refusing an inheritance, giving up the right to receive income, and other similar divestment actions.

If an application for property tax exemption has divested any assets during the period of 36 months preceding the date of the application, then such divestment shall be considered in the determination of eligibility.

ADDITIONAL STANDARDS

Full or Partial Poverty Exemptions

PA 191 of 2023 made changes related to granting full or partial poverty exemptions. MCL 211.7u(5) states that if a person claiming the poverty exemption meets all eligibility requirements, the Board of Review shall grant the poverty exemption, in whole or in part, as follows:

1. A full exemption equal to a 100% reduction in taxable value for the year in which the exemption is granted; or
2. A partial exemption equal to a 75% reduction in taxable value for the year in which the exemption is granted; or
3. A partial exemption equal to a 50% reduction in taxable value for the year in which the exemption is granted;
4. A partial exemption equal to a 25% reduction in taxable value for the year in which the exemption is granted.

Appeal

A property owner may appeal the March board of review's decision on a poverty exemption claim to the Michigan Tax Tribunal by June 30. An appeal of a July or December board of review poverty exemption decision may be made to the Michigan Tax Tribunal within 30 days of the decision. Appeals are to be made in writing to Michigan Tax Tribunal, P.O. Box 30232, Lansing, MI 48909.

Attach State of MI Poverty Exemption Affidavit (Form 4988)